

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 26TH MARCH 2020

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

26th March 2020

1. **OPEN MEETING**
2. **APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**
3. **CONFIRMATION OF MINUTES**
Ordinary Meeting held on Thursday, 27th February 2020.
4. **DISCLOSURES OF INTERESTS**
5. **MAYORAL MINUTE(S)**
6. **REPORTS OF COMMITTEES**

Meeting of Manex held on Tuesday, 17th March 2020 (C14-3.4)

Meeting of the Ewenmar Waste Depot Sunset Committee
held on Thursday, 18th March 2020 (C14-3.23)

Meeting of the Local Traffic Committee
held on Monday, 23rd March 2020 (TO BE TABLED) (T5-2)

Meeting of the Economic Development Committee
held on Wednesday, 25th March 2020 (TO BE TABLED) (C14-3.25)

Meeting of the Council Chambers Development Sunset Committee
on Wednesday, 25th March 2020 (TO BE TABLED) (C14-3.25)

Report to the Showground/Racecourse Committee, 26th March 2020 (G4-1.7/1)

7. REPORTS TO COUNCIL

REPORTS OF DELEGATES

- Item 1 Association Mining and Energy Related Councils (NSW) Inc..... (C14-6.3)
- Item 2 Country Mayors Association of NSW Inc (C14-5.5)
- Item 3 Central West Zone Library Meeting held at Dubbo
on Wednesday 4th March 2020 (L2-7)

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

- Item 1 Outstanding Reports Checklist (C14-7.4) Page 1
- Item 2 Committee/Delegates Meetings (C14-2) Page 5

REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

- Item 1 Réconciliation Certificate – February 2020 (B1-10.16) Page 1
- Item 2 Statement of Rates and Annual
Charges as at 10th March 2020 (R1-4) Page 4
- Item 3 2020/2021 Draft Operational Plan & Estimates (E4-40) Page 6

REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

- Item 1 Replacement Bridge over Marthaguy Creek,
Wonbobbie Road (B3-1.25) Page 1

REPORTS OF THE MANAGER HEALTH & DEVELOPMENT

- Item 1 Targeted Earlier Intervention (C3-3) Page 1

8. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

9. MATTERS OF URGENCY

Nil.

10. CONFIDENTIAL MATTERS

Item 1 Replacement Bridge over Marthaguy Creek,
 Wonbobbie Road (B3-1.25) Page 1

11. CONCLUSION OF MEETING

PRESENTATIONS

Nil.

MANEX MINUTES

Attached are the Minutes of the meeting of Manex held on Tuesday, 17th March 2020.

RECOMMENDATION:

That the Minutes of the Meeting of Manex held on Tuesday, 17th March 2020 be received and noted.

ITEM 5.1 WORK HEALTH AND SAFETY PERFORMANCE SUMMARY (S12-14.1)

That the Work Health and Safety Performance Summary information be reviewed and monitored.

ITEM 5.2 WORK HEALTH AND SAFETY CORRECTIVE ACTION REPORTS (S12-14.1)

That the status of Work Health and Safety Corrective Action Reports be reviewed and monitored.

ITEM 5.3 WORK HEALTH AND SAFETY ACTION PLAN (S12-14.1)

That:

1. The updated WHS Action Plan is formally adopted; and
2. The Warren Shire Council Work Health and Safety Action Plan actions are reviewed, and their status monitored.

ITEM 5.4 WORK HEALTH AND SAFETY POLICY REVIEW (P13-1, S12-14.4)

That the reviewed Work Health and Safety Policy be formally adopted.

ITEM 10 OPERATIONAL PROCEDURES (I2-11.1)

That:

1. The information be received and noted; and
2. The procedures; Securing the Building – Warren Sporting and Cultural Centre, Updating Monthly Bookings Schedule – Warren Sporting and Cultural Centre and Instructions to Operate and Maintain the Emergency Generator – Warren Sporting and Cultural Centre be adopted.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 17th March 2020 commencing at 2.30 pm

PRESENT:

Glenn Wilcox	General Manager
Darren Arthur	Divisional Manager Finance & Administration (Chair)
Rolly Lawford	Divisional Manager Engineering Services
Maryanne Stephens	Manager Health & Development Services
Jillian Murray	Treasurer
Rowan Hutchinson	Roads Infrastructure Manager
Kerry Jones	Infrastructure Projects Manager
Jody Burtenshaw	Executive Assistant

ITEM 1 APOLOGIES

Nil.

ITEM 2 BUSINESS ARISING FROM MINUTES

General Business items:

- Casual Cleaner – The Manager Health and Development Services advised that the advertisement had been finalised
 - Vacation Care Fatigue Risk - The Manager Health and Development Services advised that an Agreement with staff could be formalised in these instances.
-

ITEM 3 ACTION CHECKLIST

MOVED Wilcox/Stephens that the information be received and noted.

Carried

ITEM 4.1 2019/2020 SPECIFIC WORKS STATUS REPORT

MOVED Lawford/Murray that the information be received and noted.

Carried

ITEM 4.2 PROJECTS AND ASSETS STATUS REPORT

MOVED Wilcox/Jones that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 17th March 2020 commencing at 2.30 pm

ITEM 4.3 EWENMAR WASTE DEPOT STATUS REPORT

MOVED Stephens/Lawford that the information be received and noted.

Carried

ITEM 5.1 WORK HEALTH AND SAFETY PERFORMANCE SUMMARY (S12-14.1)

MOVED Wilcox/Jones that the Work Health and Safety Performance Summary information be reviewed and monitored.

Carried

ITEM 5.2 WORK HEALTH AND SAFETY CORRECTIVE ACTION REPORTS (S12-14.1)

MOVED Jones/Hutchinson that the status of Work Health and Safety Corrective Action Reports be reviewed and monitored.

Carried

ITEM 5.3 WORK HEALTH AND SAFETY ACTION PLAN (S12-14.1)

MOVED Jones/Lawford that:

1. The updated WHS Action Plan is formally adopted; and
2. The Warren Shire Council Work Health and Safety Action Plan actions are reviewed, and their status monitored.

Carried

ITEM 5.4 WORK HEALTH AND SAFETY POLICY REVIEW (P13-1, S12-14.4)

MOVED Jones/Lawford that the reviewed Work Health and Safety Policy be formally adopted.

Carried

ITEM 6.1 NSW GOVERNMENT CIRCULARS (L5-3)

MOVED Wilcox/Jones that the information be received and noted.

Carried

ITEM 6.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS (L5-3)

MOVED Arthur/Murray that the information be received and noted.

Carried

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 17th March 2020 commencing at 2.30 pm

ITEM 7 GOVERNANCE REVIEW SHEET

MOVED Lawford/Murray that the information be received and noted.

Carried

ITEM 8 PROJECTS

Nil.

ITEM 9 IMPOUNDING OFFICER'S REPORT

(P4-4)

MOVED Stephens/Wilcox that the information be received and noted.

Carried

ITEM 10 OPERATIONAL PROCEDURES

(I2-11.1)

MOVED Stephens/Murray that:

1. The information be received and noted; and
2. The procedures; Securing the Building – Warren Sporting and Cultural Centre, Updating Monthly Bookings Schedule – Warren Sporting and Cultural Centre and Instructions to Operate and Maintain the Emergency Generator – Warren Sporting and Cultural Centre be adopted.

Carried

ITEM 11 FEBRUARY 2020 DRAFT MINUTES AND MARCH 2020 BUSINESS PAPER

The Committee previewed the March 2020 Business Paper and the February 2020 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

ITEM 12 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS

The correspondence list and the outstanding complaints/actions list was circulated. It was requested that the responsible officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 17th March 2020 commencing at 2.30 pm

ITEM 13 GENERAL BUSINESS WITHOUT NOTICE

- A Council newsletter has been drafted for the Councillors to view at the March Council Workshop. A copy was provided to the Committee.
- A general discussion on the Coronavirus COVID-19 was undertaken, scenarios were discussed and a copy of the Unions Joint Statement was distributed to the Committee. The Manager Health and Development Services to instruct Council's Cleaners that the customer service counters and toilets are to be disinfected daily (Council office, Library etc).
- The Manager Health and Development Services enquired on the missing signs at the Ewenmar Bridge re: the bollards are down and repeater signs may be needed.
- Council compliant/requests (Bluey's) - The Manager Health and Development Services requested if Council staff could record contact numbers if follow ups are required. This would stop Council staff having to knock on doors and allowing staff to distance themselves. An email to be sent on behalf of the General Manager to staff.
- The Treasurer requested if Council could look at slashing the overgrown edges of roads as per the Hazard Reduction Program. The Divisional Manager Engineering Services advised that slashing works commenced this week. The Hazard Reduction Program from the Rural Fire Service budget was provided to the Divisional Manager Engineering Services. Poisoning of weeds is to also commence.
- The Treasurer requested that all accounts are to be into the Finance Clerk - Creditors by lunchtime each Wednesday.
- The Treasurer requested that all timesheets are required by the Finance Clerk - Payroll by lunchtime each Tuesday.
- The Divisional Manager Engineering Services advised that a substitute Councillor will be attending the next Traffic Committee Meeting scheduled for the 23rd March 2020.
- The Committee reviewed the draft estimates documents and made any necessary adjustments for the March Council Workshop.

There being no further business the meeting closed 4.17 pm.

EWENMAR WASTE DEPOT SUNSET COMMITTEE MEETING

Attached are the Minutes of the meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Wednesday 18th March 2020.

RECOMMENDATION:

That the Minutes of the Meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Wednesday 18th March 2020, be received and noted and the following recommendations be adopted:

ITEM 5.1 OPENING HOURS FOR THE EWENMAR WASTE FACILITY (G2-4.3)

1. That the hours for the tip be:

Monday	1pm - 5pm
Tuesday	1pm - 5pm
Wednesday	1pm - 5pm
Thursday	1pm - 5pm
Friday	1pm - 5pm
Saturday/Sunday	9am - 5pm
2. The Committee would like to make a presentation to the Chamber of Commerce on the operating hours.
3. When a decision is made that there be a letter drop, notice in the paper, website and Facebook.

ITEM 5.3 WASTE DEPOT ACCESS CHARGE TO THE EWENMAR WASTE FACILITY (G2-4.3)

1. That Council progressively increase the Waste Depot Access Charge on all assessments categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area to align with the same portion of the Warren Residential DWM Charge for the operational cost of the Ewenmar Waste Depot.
2. That the 2020/2021 Waste Depot Access Charge for all occupied land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area be set at \$75.00.
3. That all vacant land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area be charged the 2020/2021 Warren Domestic Waste Vacant charge of \$49.00.

WARREN SHIRE COUNCIL

Minutes of the Ewenmar Waste Depot Sunset Committee Meeting held in the Council Chambers on Wednesday, 18th March 2020 commencing at 3.30 pm

Present: Councillor Pauline Serdity (Chairperson)
Councillor Heather Druce
Councillor Katrina Walker
Maryanne Stephens (Manager Health and Development Services - MHD)
Rolly Lawford (Divisional Manager Engineering Services - DMES)
Milton Quigley (Mayor)
Glenn Wilcox (General Manager)
Darren Arthur (Divisional Manager of Finance and Administration - DFMA)
Cassy Mitchell (Minute Taker)

ITEM 1 APOLOGIES

Nil.

ITEM 3 BUSINESS ARISING FROM MINUTES

- That the Waste Depot Contractor have his contract reviewed. To do a cost comparison to decide if he finishes the term of his contract which finishes in 2022 or he gets compensated and/or renegotiations can be achieved regarding his roll at the tip.
- New Ewenmar Waste Depot operating hours to be decided.

Carried

ITEM 5.1 OPENING HOURS FOR THE EWENMAR WASTE FACILITY

(G2-4.3)

RECOMMENDATION TO COUNCIL:

MOVED Druce/Walker that:

1. The new hours for the tip be:

Monday	1pm - 5pm
Tuesday	1pm - 5pm
Wednesday	1pm - 5pm
Thursday	1pm - 5pm
Friday	1pm - 5pm
Saturday/Sunday	9am - 5pm

The Committee would like to make a presentation to the Chamber of Commerce on the new operating hours.

Carried

ITEM 5.3 WASTE DEPOT ACCESS CHARGE TO THE EWENMAR WASTE FACILITY

(G2-4.3)

RECOMMENDATION TO COUNCIL:

Moved Druce/Walker that:

1. That Council progressively increase the Waste Depot Access Charge on all assessments categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area to align with the same portion of the Warren Residential DWM Charge for the operational cost of the Ewenmar Waste Depot.

WARREN SHIRE COUNCIL

Minutes of the Ewenmar Waste Depot Sunset Committee Meeting held in the Council Chambers on Wednesday, 18th March 2020 commencing at 3.30 pm

2. That the 2020/2021 Waste Depot Access Charge for all occupied land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area be set at \$75.00.
3. That all vacant land categorised as Rural Residential, Business – Other and Business - Airport outside the current waste collection area be charged the 2020/2021 Warren Domestic Waste Vacant charge of \$49.00.

Carried

GENERAL BUSINESS

Questions from Chamber of Commerce – to thank them for their advice it will be taken under consideration.

ITEM 7 DATE OF NEXT MEETING
TBA.

There being no further business the meeting closed at 4.15 pm.

WARREN SHIRE COUNCIL

Report to the Racecourse/Showground Committee on Thursday 26th March 2020

ITEM 1 EQUESTRIAN ARENA

(G4-1.7/1)

RECOMMENDATION that:

1. The Showground Racecourse Committee recommend to Council the quotation from State-Wide Sheds of \$348,957 (Including GST) for the construction of a 42m wide x 80m long Equestrian Arena building; and
2. Council continue to look for additional funding to construct a seating awning and future facility improvements.

PURPOSE

This report was originally prepared to request the Showground/Racecourse Committee to consider the recommendation from the Sub Committee to adopt the quotation from State-Wide Sheds. This request has been submitted to Council for consideration.

BACKGROUND

The proposed Equestrian Arena building went to tender in 2019 and required that Council seek further prices to bring the arena building back into budget. Over the last six (6) months Council has been working with members of the Subcommittee to seek realistic sizes and quotations for the building as originated from the funding grant proposal.

The funding grant proposal allowed for a total construction cost of the arena of **\$713,600**. **This cost included the building, the floor and associated infrastructure.** The total price was known to the Committee prior to tender preparation. The total price for the building only, was established from initial estimates provided by WRL and Central Steel Build for an arena building of 60m wide x 80m long, with additional cost added for a floor and associated infrastructure. The funding grant estimates provided by the above companies were **\$718,400 + GST** and **\$704,000 + GST** respectively.

Council had raised this funding grant application with the Committee without any knowledge that it may be successful.

Council went to tender for the proposed Equestrian Arena building and requested tenderers to provide a price for a building of 60m wide x 100m long (Option 1) and/ or a building of 60m wide x 80m long (Option 2). Council receive six (6) compliant tenders on Tenderlink, which were opened and assessed for compliance as per the Local Government Tendering Regulations. The prices received exceeded the available budget of **\$713,600** and ranged from **\$2,730,649 + GST** to **\$1,196,900 + GST** (Option 1) and **\$1,269,066 + GST** to **\$856,000 + GST** for Option 2. The size of the buildings was determined by the Racecourse/ Showground committee.

Tenders were received from the following companies;

- WRL Engineering,
- MLB Concrete & Construction,
- Innovative Design and Manufacturing,
- O'Donnell Hanlon Pty Ltd,
- CBC Project Management, and
- Akura Pty Ltd.

WARREN SHIRE COUNCIL

Report to the Racecourse/Showground Committee on Thursday 26th March 2020

ITEM 1 EQUESTRIAN ARENA

CONTINUED

The failure to receive a tender that could be funded within the available grant budget required Council through the Committee to review the size of the building. The Committee eventually settled on a building size of 40-50m wide x 80m long. The following businesses were contacted to provide quotations for the construction of a building that fit into this area of either 40m x 80m, 50m x 80m and 60m x 80m;

1. State-Wide Sheds,
2. Wide Span Sheds,
3. WRL Engineering,
4. Shed World,
5. Ran Build Sheds,
6. ABC Sheds,
7. ILB Building Systems,
8. Shedsafe,

Prices received ranged from:

60m x 80m size from **\$999,644 + GST** to **\$739,540 + GST**, and

60m x 40m size from **\$437,100 + GST** to **\$428,250 + GST**.

Following receipt of prices and meeting with the Sub Committee, Council commenced negotiation with the lower priced quotations to ensure that the structure was in accordance with the available budget and to meet the advice provided by the Committee. These negotiations were undertaken with:

1. Shed World,
2. State-Wide Sheds, and
3. ABC Sheds

Advice was received from State-Wide Sheds that they could construct an arena building of 42m wide x 80m long excluding an awning for **\$314,062 + GST**, delivered and erected onsite.

It is noted that the original price offered in March 2019 by State-Wide Sheds (**\$362,722 + GST**), following the grant application is similar to the price quoted above.

The submitted price and advice was referred to the Sub Committee for consideration.

REPORT

This report is the result of a Sub Committee meeting held on Thursday 12th March 2020 to discuss the price of an acceptable quotation and the location of the proposed Equestrian Arena building.

FINANCIAL AND RESOURCE IMPLICATIONS

The proposed Equestrian Arena building is within the budget established for a building only component under the grant deed.

LEGAL IMPLICATIONS

Council will be required to order the building and enter into a contract for its construction.

WARREN SHIRE COUNCIL

Report to the Racecourse/Showground Committee on Thursday 26th March 2020

ITEM 1 EQUESTRIAN ARENA

CONTINUED

Council originally went to tender for the construction of an Equestrian Arena building of two (2) sizes. The tender process identified that the costs for the buildings was well outside of the funding available under the grant. Council determined that it would seek further quotations from persons that originally tendered to look at reducing the costs of construction and failing this to seek quotations from other shed suppliers who could provide and construct a building meeting the size criteria.

Quotations were sought from other suppliers who did not provided initial quotations as well as those who provided quotes that were reasonably close to the available funds, and State-Wide Sheds has been able to provide a structure of 42m wide by 80m in length that can meet the equestrian sports needs and that will allow future development of the structure to attach an annex for seating and other provisions. The price does not include rails, barriers, or the floor structure, that will come from the remaining funds.

RISK IMPLICATIONS

The proposed structure is within the budget under the Funding Grant Deed.

STAKEHOLDER CONSULTATION

This item has been considered by the Committee and its Sub Committee for many months.

OPTIONS

Council has the option not to enter into a contract, however it is recommended that the Racecourse/Showground Committee request this structure be erected under the funding grant.

CONCLUSION

Council has sought quotations for the construction of an Equestrian Arena building. The quotation process has provided a building that meets the size and price criteria.

The Sub Committee considered the price and location.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION /ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL
Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday, 26th March 2020

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. (C14-6.3)

RECOMMENDATION

That the information be received and noted.

Delegate's Report of the Mining and Energy Related Councils (MERC) Association Ordinary Meeting held in Sydney, 5th March 2020.

Andrew Bray, Australian Wind Alliance

Australian Wind Alliance (AWA) is an environmental not for profit organisation which was established seven (7) years ago to help communities to be engaged in wind energy projects, storage and transmissions. AWA also supports all forms of renewable energy.

A National Guide exists to guide the development of renewable energy zones to identify areas for wind, solar and hydro resource areas. A number of these are located in NSW.

The renewable energy zones are close to towns and like coal mining towns, towns may wish to promote themselves as renewable energy towns, for example, those in Moyne Shire.

Moyne Shire Council has passed a motion to develop as a wind energy area and develop itself around these project areas. Moyne Shire has a number of renewable energy wind farms (13) existing or proposed, and major electricity lines run through it with multiple connection points and capacity on the 500 kilowatt line. The VPA's (Voluntary Planning Agreement's) pay funding to council and community of \$640k annually which will continue to increase over the 20 year period.

Each wind farm has set up a community fund through public discussion and establishing rules on where money goes to benefit the community. These include the local football club, but also environmental projects such as solar panels and educational contributions. Council acts to support the project contributions, provide discussion with local communities and to leverage funding to improve project outcomes from multiple project companies e.g. preparing a whole of Community Contribution Plan that benefits the whole community, whilst still supporting the companies providing the funds.

The AWA is developing a template that allows councils and communities to get the most out of the renewable energy projects. Dubbo region towards the east, is a renewable energy zone. It was noted that the NSW government has plans to build extra transmission lines to extend and upgrade the grid in the Central West Zone.

Mike Young DPIE, Nicole Brewer and Mathew Sprog

- Mike Young co-ordinates all projects for mining and energy assessments at the Department Planning, Industry and Environment (DPIE). All DA assessments are now occurring at Parramatta rather than Sydney.
- Reviews are being undertaken to develop an IPC (Independent Planning Commission) as recommended by the report into planning. The IPC will review projects such as: new DA's for mines (that receive over 50 individual objections from the public or a council objection or a political donation), and major energy projects; excluding modifications of major developments (Part 4 of Act).

WARREN SHIRE COUNCIL
Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday, 26th March 2020

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

- Changes are being made to the qualifications of the IPC Commissioners and backgrounds to ensure experience in the areas of development.
- VPAs and Developer Contributions - the MERC Association and Minerals Council have come to an agreement for planning agreements for mining developments. The agreement allows mining companies to enter into a local VPA and work with councils as to the basis of community contributions. The legislation generally excluded local negotiations. MERC and the Minerals Council are the signatories and DPIE will assist to co-ordinate the agreement. DPIE will allow conditions of consent to be included on future DA approvals. MERC has worked on this process for over 10 years to reach agreement with the Minerals Council and Government. The agreement still allows flexibility by councils and proponents to reach agreement. Copy available.
- A question was asked about the burden of proof, that a landowner must prove an impact from a development rather than the proponent. DPIE are taking the approach that the proponents will need to address the issue of impact e.g. miner rather than the landowner. Past approvals have required landowners to fund their own investigation and present the evidence to the Department of Planning.
- DPIE have approved 40 solar farms and have 30 more to approve (70 in total), but only a few have started. Concerns have been raised as to the lack of developer contributions to communities. DPIE are looking at S71(2) and VPA contributions. DPIE will consult with councils to discuss contribution options.
- Solar Guidelines contain advice about contributions and community impacts.

Pete Dupan (PhD student, UTS)

Mining projects in MERC member shires were identified as potential projects for the PhD. The final mining project chosen needs to be one which facilitates research on how effective social license pathways for communities can be implemented when councils/communities engage with mining and energy companies. The DPIE and the Minerals Council are also contributing funds to the PhD project.

Renewable Energy Blueprint for Local Governments

The final document published July 2019 was distributed to help member councils look at how to integrate renewable energy into their communities. Practical advice on aligning strategic plans such as the Community Strategic Plan and Local Strategic Planning Statement is provided.

Fact sheets include those pertaining to community consultation, solar and wind farms with case studies and short council videos on example projects and their value to communities.

The next meeting of the MERC Association will be held in Blayney on 8th May, 2020.

Clr K Irving
Delegate

WARREN SHIRE COUNCIL

Delegates Report by Mayor M Quigley
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 26th March 2019

ITEM 2 COUNTRY MAYORS ASSOCIATION OF NSW INC.

(C14-5.5)

RECOMMENDATION

That the information be received and noted.

A Country Mayors Meeting was held on Friday, 6th March 2020 in Sydney. The Meeting considered the following items:

Melinda Pavey MP, Minister for Water, Property and Housing

The Minister gave a presentation on the Murray Darling Basin (MDB) noting the following:

- The Minister acknowledged the drought has not broken due to rain and the Government recognises this.
- That for a first time there has been a restriction on pumping to allow water to flow through to the river system. A three (3) day lift of the restriction occurred and this caused people at the bottom of the Darling to complain about water not reaching Wentworth.
- MDBA has established an office at Goondiwindi to listen to public concern.
- The NSW Government have commissioned a review as to water allocations and flows and downstream water use. NSW has 20 Resource Plans that deliver water to the MDB program. The Plans are under review and community consultation should occur. The Plans are designed to protect the basin flows. The NSW Government thinks that the return to the MDB system is about 30% above evaporation, ingress etc.
- NSW is rolling out new metering across the State to better manage water extraction and measurement.

Questions:

- Has State Government wanting to take over water management?
No, the State will manage extractable water, but will not take over Councils water supply.
- Will the State guarantee town water supplies?
Yes, the State agencies are working through water availability and quality to towns both coastal and inland
- Mayor Warren - Raised the proposal that Burrendong Dam be raised to 120% and explained the dam level capacity?
The Minister advised that reports have been undertaken, but community consultation needs to be undertaken and ensure that communities are safe. The Government is looking at the proposal.
- The Minister discussed process around droughts and environmental water or downstream use. That the commonwealth regulators are not managing for drought conditions but releasing water as per the agreements not due to relevant conditions.

Next meeting, Friday, 29th May 2020.

WARREN SHIRE COUNCIL
Delegates Report by Councillor P Serdity
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 26th March 2020

ITEM 3 **CENTRAL WEST ZONE LIBRARY MEETING HELD AT DUBBO ON WEDNESDAY 4TH MARCH 2020** **(L2-7)**

RECOMMENDATION:

That the information be received and noted.

Councillors Karlene Irving and Pauline Serdity together with Librarian, Pamela Kelly and Library Technician, Rebecca Moors attended the Central West Zone AGM and Ordinary Meeting of the Board held on this occasion at Dubbo.

There was a very good attendance at these meetings once again with several councils having councillors in attendance. At the AGM, the previous executive members were re-elected to the same positions.

Whilst the libraries are very thankful for the 60 million dollars granted over a 4 year period with this year being the first year, campaign 2 "Renew our Libraries" continues to work towards seeking the agreement be included in legislation and also to include the CPI increases. Essential Media, who were involved with the initial campaign, are now on hold but will be called upon to help with the continuing campaign 2 once the need for their involvement is identified. NSWPLA continue to work on creating a plan and various hand out information sheets which will be provided to all Councils once finalised.

We were advised that Charles Stuart University are offering subsidy funding to help with their Librarian course with an annual amount of \$5,000 which will be paid over semester 1 and 2. Some universities are no longer offering the Librarian Degree.

LGNSW Library Council are seeking to request funding through the central works budget to have funding available for structural works.

Staffing continues to be an issue with older librarians retiring and not enough younger people taking an interest in University courses for Librarians. More needs to be done with all libraries to have information available for school careers nights etc. ALIA now has a pack available and a link will be sent out to all libraries. Need to encourage school students to undertake work experience in the libraries and ensure that they are involved in all aspects of how a library works i.e. including their involvement in activities and events that are run at the library. ALIA are holding a one day summit and NSWPLA will be attending this summit.

Local author Heather Norris is coming to the Parkes Library and is happy to visit the region if requested.

The current round of successful infrastructure grants are due out in the next few weeks.

A push is underway for a membership drive over the next few months through State Library and a promotional pack will be available shortly that will only require libraries to include their own library information to assist in the membership drive campaign.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 26th March 2020

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
*5.12.19	264.12.19	Regional water line Burrendong Dam to Cobar	GM	Mayor and GM to meet with DPIE Manager to discuss options.
*27.02.20	20.2.20	Work Force Plan and Strategy	GM	A copy provided to each Union Group.
Divisional Manager Finance and Administration Services				
*27.02.20	26.2.20	New Land Values Base Date 1/7/19	DMFA	Advice provided to paper.
*27.02.20	27.2.20	Audit Office of NSW	DMFA	Audit office advised.
*27.02.20	30.2.20	Warren Museum & Gallery Association Inc.	DMFA	Letter sent to the Warren Museum & Gallery Association Inc. advising of Council's resolution.
Divisional Manager Engineering Services				
6.12.18	284.12.18	Lot 79 & 80 DP 724585 Wambianna Street, Collie.	DMES	Survey completed, a report is to be presented to Council. On hold.
6.12.18	287.12.18	Mount Foster Quarry Usage Proposal	DMES	The EPA require additions to the initial surface stormwater plan and have specified that the additional works are to be completed. So as to enable additional production authority must be sought to "drill and blast" and consequently a Development Application (DA) must be lodged seeking approval to drill and blast. The DA will be subject to a new scope of operations. Once these have been agreed to the Environmental Protection Authority will amend the quarry licence certifying full operations. The approval to "drill and blast" is being pursued. The matter will be issued to the Plant Committee once resolved.

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Chambers, Warren, on Thursday 26th March 2020

ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services			Continued	
23.5.19	105.5.19	2019-2024 Roads to Recovery Allocation	DMES	<ol style="list-style-type: none"> 1. Send letters to listed Ministers, 2. Investigate and submit applications under Black Spot Program, the Heavy Vehicle Safety and Productivity Program, Bridges Renewal Program and the Additional Funding under the Heavy Vehicle Safety Initiative Program 3. Prepare/update strategic plan for roads.
27.6.19	129.6.19	Warren Levee Bank Rehabilitation	DMES	<ol style="list-style-type: none"> 1. Engage a qualified Geotechnical Consulting Engineering Firm; 2. Allocate an appropriate budget to allow completion of the required work as a matter of priority; 3. Seek funding immediately; 4. Arrange a relevant component project team; 5. Arrange an appropriate budget in the annual estimates; 6. Implementation of the recommendations contained within the NSW Public Works Report Number DO/13/02 Visual Audit of the Warren Levees (North and South) dated 6 November 2013 is in progress; 7. Utilise the specific issues detailed within the 6 November 2013 Visual Audit Report be used to form the basis of the next

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
 Council Chambers, Warren, on Thursday 26th March 2020

ITEM 1 OUTSTANDING REPORTS CHECKLIST CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services			Continued	
				inspection of the Warren Town Levee as required in the Warren Levee Operations and Maintenance Manual.
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	1. Provide a detailed budget for works. 2. Submit plans and documents to Council for consideration and approval.
5.12.19	269.12.19	Replacement bridge over the Marthaguy Creek, Wonbobbie Road	DMES	Tender closed 12th March 2020. Reported to March 2020 Council Meeting.
5.12.19	270.12.19	Mt Foster Quarry Usage Proposal	DMES	Tender closed, reported to March 2020 Plant Committee Meeting.
5.12.19	271.12.19	Supply and Deliver of a Front End Loader	DMES	The tender process is in progress. Will be submitted to the Plant Committee after analysis.
5.12.19	271.12.19	Supply and Deliver of Two 4WD Tractors	DMES	The tender process is in progress. Will be submitted to the Plant Committee after analysis.
5.12.19	271.12.19	Supply and Deliver of One 4WD Backhoe	DMES	The tender process is in progress. Will be submitted to the Plant Committee after analysis.
Manager Health & Development				
27.6.19	136.6.19	Warren War Memorial Swimming Pool Refurbishment Grant	MHD	Works have commenced to separate kid's pool and new filtration systems.
5.12.19	272.12.19	Shade structures at Warren War Memorial Swimming Pool	MHD	Include shade structures in future grant applications.
*27.2.20	34.2.20	Community Participation Plan	MHD	Plans placed on public exhibition for 60 days.
*27.2.20	35.2.20	Local Strategic Planning Statements	MHD	Plan placed on public exhibition for 60 days.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
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ITEM 1

OUTSTANDING REPORTS CHECKLIST

CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Manager Health & Development				Continued
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> 1. Council assign categories of Community Land as detailed in report. 2. Notify Minister 3. Seek Ministerial consent to classify Crown Reserves as identified as operational land

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

DATE	COMMITTEE / MEETING	LOCATION
04.03.2020	CW Library Zone Meeting	Dubbo
04.03.2020	Mark Burdack RaRMS CEO	Warren
04.03.2020	Bushfire Management Committee	Coonamble
05.03.2020	Mining and Energy Related Councils	Sydney
06.03.2020	Country Mayors	Sydney
11.03.2020	IPWEA Orana Regional Forum	Warren
11.03.2020	Water Conservation Committee	Warren
13.03.2020	Regional General Managers Forum	Nyngan
16.03.2020	Consultative Committee	Warren
16.03.2020	Local Emergency Management Committee	Warren
17.03.2020	Manex Committee	Warren
18.03.2020	Ewenmar Waste Depot Committee	Warren
18.03.2020	Council Workshop	Warren
19.03.2020	Work Health and Safety Committee	Warren
23.03.2020	Traffic Committee	Warren
24.03.2020	Minister Pavey	Teleconference
25.03.2020	Economic Development Committee	Warren
25.03.2020	Council Chambers Development Committee	Warren

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
02.04.2020	Supporting Community Resilience in Cotton Regions – Stakeholder Workshop	Narrabri
15-17.07.2020	LGNSW Water Management Conference	Narrabri
22-24.11.2020	LGNSW Annual Conference 2020	Lovedale
16-18.11.2020	National Local Roads and Transport Congress 2020	Wrest Point, Tasmania

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 1 RECONCILIATION CERTIFICATE – FEBRUARY 2020

(B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 29th February 2020 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 29th February 2020.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 31-Jan-20	Transactions	Balance 29-Feb-20
General	9,225,896.79	1,077,865.77	10,303,762.56
Water Fund	506,646.57	(25,282.20)	481,364.37
Sewerage Fund	2,662,086.28	(29,645.30)	2,632,440.98
North Western Library	48,417.06	(3,432.44)	44,984.62
Trust Fund	132,428.49	0.00	132,428.49
Investment Bank Account	(11,415,173.55)	(238.86)	(11,415,412.41)
	1,160,301.64	1,019,266.97	2,179,568.61

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 26th March 2020.

ITEM 1 RECONCILIATION CERTIFICATE – FEBRUARY 2020

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	1,160,298.06
Add: Outstanding Deposits for the Month	27,730.81
Less: Outstanding Cheques & Autopays	(294,460.10)
	<hr/>
Balance as per Ledger Accounts less Investments =	893,568.77
	<hr/> <hr/>

INVESTMENTS RECONCILIATION

Investments as at 29th February 2020

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	415,412.41	Variable	On Call A/c
12	Macquarie Credit Union	1,500,000.00	91 days @ 1.60%	2-Mar-20
13	National Australia Bank	2,500,000.00	90 days @ 1.60%	9-Mar-20
14	National Australia Bank	1,500,000.00	90 days @ 1.60%	17-Mar-20
15	Macquarie Credit Union	1,000,000.00	92 Days @ 1.60%	30-Apr-20
16	National Australia Bank	1,500,000.00	90 days @ 1.58%	18-May-20
17	National Australia Bank	1,500,000.00	90 Days @ 1.58%	20-May-20
18	National Australia Bank	1,500,000.00	90 Days @ 1.55%	25-May-20
		<hr/>		
TOTAL INVESTMENTS =		11,415,412.41		
		<hr/> <hr/>		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,635,742.00
Internally Restricted Funds Invested	4,623,678.00
2019/20 General Fund Operating Income & Grants	1,049,561.18
	<hr/>
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	12,308,981.18
	<hr/> <hr/>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 1 RECONCILIATION CERTIFICATE – FEBRUARY 2020

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 10th March 2020 including comparisons over the last four years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 10th March 2020.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
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ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

10TH MARCH 2020

Name of Rate					COLLECTIONS FOR YEAR		NETT ARREARS	
	NETT ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE	
General Fund Rates	110,346	4,869,303	4,979,649	3,701,155	74.33%	1,278,494	25.67%	
Warren Water Fund	30,278	423,788	454,066	331,847	73.08%	122,219	26.92%	
Warren Sewerage Fund	38,108	496,503	534,611	384,279	71.88%	150,332	28.12%	
TOTAL 2019/2020	178,732	5,789,594	5,968,326	4,417,281	74.01%	1,551,045	25.99%	
TOTAL 2018/2019	128,294	5,613,848	5,742,142	4,359,822	75.93%	1,382,320	24.07%	
TOTAL 2017/2018	125,675	5,435,424	5,561,099	4,225,908	75.99%	1,335,191	24.01%	
TOTAL 2016/2017	137,085	5,350,379	5,487,464	4,139,261	75.43%	1,348,203	24.57%	
TOTAL 2015/2016	124,281	5,225,809	5,350,090	4,037,556	75.47%	1,312,534	24.53%	
		11-Mar-16	9-Mar-17	6-Mar-18	14-Mar-19	13-Feb-20		
COLLECTION FIGURES AS \$		4,037,556	4,139,261	4,225,908	4,359,822	4,417,281		
COLLECTION FIGURE AS %		75.47%	75.43%	75.99%	75.93%	74.01%		

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 26th March 2020

ITEM 3 2020/2021 DRAFT OPERATIONAL PLAN & ESTIMATES

(E4.40)

RECOMMENDATION:

That Council advertise the Draft 2020/2021 Operational Plan & Estimates inviting written public submissions and comment up until 3.00 pm on Wednesday 13th May 2020.

PURPOSE

To seek Council endorsement to advertise the Draft 2020/2021 Operational Plan & Estimates inviting written public submissions and comment up until 3.00 pm on Wednesday 13th May 2020.

BACKGROUND

Section 405 of the Local Government Act 1993 (as amended) requires Council to prepare an Operational Plan each year, prior to adoption of the plan Council must give a period of not less than 28 days inviting written public submissions and comment on the plan.

REPORT

Included with the March 2020 Business Paper is a copy of the Draft 2020/2021 Operational Plan & Estimates that was presented to the Councillor workshop on Wednesday 18th March 2020 for information and comment.

The Draft 2020/2021 Operational Plan & Estimates is submitted to Council with a balanced budget (excluding depreciation).

The Draft 2020/2021 Estimates have been prepared based on the below rates and charges: -

1. General rate increase of 2.6% being the maximum permissible increase set by IPART, this equates to an increase of \$127,662.73 on the permissible 2019/2020 rate levy.
2. a \$41.00 or 10% increase in the Warren water availability charge to \$453.00,
3. a \$54.00 or 10% increase in the Nevertire water availability charge to \$600.00,
4. a \$42.00 or 10% increase in the Collie water availability charge to \$459.00,
5. a Nil increase in the Warren residential sewerage charge to \$567.00,
6. a Nil increase in the Nevertire residential sewerage charge to \$593.00,
7. a Nil increase in the of Non-residential sewerage charge to \$520.00,
8. a \$14.00 or 5% increase in the garbage charge (Warren, Nevertire & Collie) to \$292.00,
9. a \$3.00 or 5% increase in vacant land garbage charge on all residential and business assessments to \$49.00,
10. Warren Bore Water Usage Charge - (Up to 450kl) increased by \$0.06 to \$1.26/kl
- (Over 450kl) increased by \$0.09 to \$1.91/kl
11. Warren River Water Usage Charge - (Up to 450kl) increased by \$0.02 to \$0.46/kl
- (Over 450kl) increased by \$0.04 to \$0.81/kl

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 26th March 2020

ITEM 3 2020/2021 DRAFT OPERATIONAL PLAN & ESTIMATES

CONTINUED

- 12. Nevertire Bore Water Usage Charge - (Up to 450kl) increased by \$0.03 to \$0.72/kl
 - (Over 450kl) increased by \$0.05 to \$1.06/kl
- 13. Collie Bore Water Usage Charge - (Up to 450kl) increased by \$0.06 to \$1.55/kl
 - (Over 450kl) increased by \$0.10 to \$2.36/kl
- 14. Warren Airport Bore Water Supply - (Up to 450kl) increased by \$0.06 to \$1.26/kl
 - (Over 450kl) increased by \$0.09 to \$1.91/kl
- 15. Non-residential Sewer Usage Charge –Nil increase to remain at \$1.91/kl

The increases in rates and charges for 2020/2021 in the towns and villages are as follows: -

- 1. Warren residential rates and charges will have varying increases, due to different land valuations. The minimum increase for 2020/2021 is \$69.00 which equates to a total minimum rate account of \$1,837.00,
- 2. Nevertire residential rates and charges have increased by \$74.00 on 2019/2020 which equates to a total rate account of \$1,703.00,
- 3. Collie residential rates and charges have increased by \$62.00 on 2019/2020 which equates to a total rate account of \$969.00,
- 4. Business rates and charges will have varying rate increases dependent on the number of garbage services they have.

Other factors applied when preparing the Draft 2020/2021 Estimates were:

- 1. a 2.5% estimated increase in wages as the new Local Government (State) Award is still under negotiation,
- 2. a 2.5% increase in electricity charges,
- 3. a 2% CPI increase in other recurrent income and expenditure unless the actual amounts are known,
- 4. a 2% increase in Council Fees and Charges income,
- 5. a loan of \$750,000 for the Warren Swimming Pool Upgrade has been carried forward from 2019/2020 to combine with the following loans,
- 6. a loan of \$750,000.00 has been carried forward from 2019/2020 in the Water Fund for the refurbishment of the Nevertire water reservoir, Council will also explore the possibility of applying for grant funding to undertake this project,
- 7. a loan of \$2,500,000.00 has been carried forward from 2019/2020 in the Sewerage Fund for the new Sewerage Treatment Plant,
- 8. the capital works program has been developed in line with Council's asset management strategies and associated plans, and
- 9. no carryover projects have been included in the document; these will be included in the September 2020 Budget Review when the 2019/2020 Financial Statements are finalised.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 26th March 2020

ITEM 3 2020/2021 DRAFT OPERATIONAL PLAN & ESTIMATES

CONTINUED

It is a requirement under Section 405 of the Local Government Act 1993 to advertise the Draft 2020/2021 Operational Plan & Estimates for a period of not less than 28 days seeking public comment before adoption.

To comply with the Local Government Act & Regulations the Draft 2020/2021 Operational Plan & Estimates will be advertised in Wednesday 1st April 2020 edition of the local paper and on Council's website seeking written public submissions of comment up until 3.00 pm on Wednesday 13th May 2020.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

Advertise in the local newspaper and on Councils website seeking written public comment or submissions up until 3.00pm on Wednesday 13th May 2020.

OPTIONS

N/A

CONCLUSION

This report is provided to recommend to Council the advertising of the Draft 2020/2021 Operational Plan & Estimates prior to adoption at the June 2020 Council Meeting.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Draft 2020/2021 Operational Plan & Estimates documents.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 26th March, 2020

ITEM 1 REPLACEMENT BRIDGE OVER MARTHAGUY CREEK, WONBOBBIE ROAD (B3-1.25)

Recommendation:

1. That Council, in accordance with the *Local Government (Tendering) Regulation 1999* and the Tender documentation, award the contract for the design and construction of a bridge to replace the existing deteriorated timber bridge over the Marthaguy Creek on the Wonbobbie Road (Tender No. ET/05) to Murray Constructions Pty Ltd of Augustus Street Deniliquin NSW at the tendered cost to Council of \$631,500.98 plus GST.

2. That authority is granted to the General Manager to sign the Tender contract and any related documentation.

PURPOSE

Is to seek Councils approval to award the contract for the Design and Construction of Wonbobbie bridge over the Marthaguy creek on Wonbobbie Road immediately adjacent to Oxley Highway to the most suitable tenderer.

BACKGROUND

The replacement of this bridge has been proposed for several years. The existing deteriorated aged timber bridge warrants replacement. A grant was received in 2018 to provide for the bridge replacement and the necessary documents have been completed.

REPORT

Advice that details report including prices and the tender evaluation report will be discussed in committee.

There were seven (7) tenderers in total which included one (1) non-compliant tenderer from lack of width thus allowing for six (6) tenderers to be considered. The four (4) lowest price tenderers were evaluated. It is considered that the more expensive three (3) tenderers were excessive in comparison to the lower four (4). As a result, the decision to evaluate the lower four (4) was made.

The selection criteria are as illustrated in the following table;

Summary

Capability	5%
Supply & Delivery	10%
PM & Financial	10%
Price	60%
Local Content	15%

As a consequence of the application of the selection criteria and the price submitted the total investigated attributes are as follows.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
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ITEM 1 REPLACEMENT BRIDGE OVER MARTHAGUY CREEK, WONBOBBIE ROAD CONTINUED

Analysis

Bridge and Civil 1	9.1
Fulton Hogan	9.04
Murray's Construction	9.67
Bridge and Civil 2	8.53

Accordingly, the recommendation of the tender evaluation report is that the third lowest tender submitted by Murray Construction Pty Ltd is recommended for the contract.

FINANCIAL AND RESOURCE IMPLICATIONS

It is considered that at this point in time there are nil legal implications. However, as the process moves forward there will be implications not only with the successful tendering firm but there may be disputes lodged by unsuccessful tenderers.

LEGAL IMPLICATIONS

Some legal implications may be incurred as the project progresses.

RISK IMPLICATIONS

Some risk implications may be incurred as the project progresses. However, as the project goes into commencement stage and progresses into the structural stage particularly in the dismantlement of the existing bridge the risk components may increase.

STAKEHOLDER CONSULTATION

There will be extensive stakeholder consultation made with the nearby community as it will be well advertised in the immediate future once the tender for the construction of the bridge is released and there will be light class vehicles accessing the waterway if the season turns damp.

CONCLUSION

That the tender for the replacement of the bridge over the Marthaguy creek on Wonbobbie Road proceed in accordance with the requirements of the tender specification with the recommended company being awarded the contract.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.1.1 Ensure local roads and bridges are maintained /constructed to acceptable community standards in a cost effective, efficient and safe manner.

SUPPORTING INFORMATION

Nil

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th March 2020

ITEM 1 TARGETED EARLIER INTERVENTION

(C3-3)

RECOMMENDATION

1. That the information is received and noted; and
2. Council sign the Service Agreement and Schedule for the Targeted Earlier Intervention contract: and
3. Council enter into a trial Memorandum of Understanding with the Warren Youth Support Group.

PURPOSE

The purpose of this report is to provide Council with information in relation to the Annual Accountability and Targeted Earlier Intervention contract review of the Community Builders (CB) and Early Intervention Placement Prevention (EIPP) programs.

REPORT

Warren Shire Council has an agreement for funding of Services with the Department of Communities and Justice to manage CB and EIPP funding programs within the Warren Local Government area.

The agreement is now due for review. A part of the agreement with the Department of Communities and Justice, is that, Council reports on the successful projects undertaken and to ensure Council is meeting the criteria stipulated in the service agreement and Schedule.

The contract review will be amended so that both funding programs will be under one agreement rather than two and will stipulate the outcomes of each program under the one agreement.

The Warren Youth Support Group have expressed interest in utilising the EIPP component of funding. This would be formalised by entering into Memorandum of Understanding and would operate concurrently with the current grant application system in place.

The Memorandum of Understanding with the Warren Youth Support Group will be developed and trialled and it is proposed that it will be implemented on a quarterly basis as the grant funds are received quarterly.

FINANCIAL AND RESOURCE IMPLICATIONS

Warren Shire Council administration costs in staff time for the grant application process, assessment, approval and reporting acquittals can be recovered from within the funds provided. This is permitted under the Service Agreement.

LEGAL IMPLICATIONS

Council must comply with the legislative requirements associated with the Service Agreement and Schedule with the Department of Communities and Justice. Council must also demonstrate compliance with financial auditing and Children and Young Persons (Care and Protection) Act 1998.

RISK IMPLICATIONS

Nil.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 26th March 2020

ITEM 1 TARGETED EARLIER INTERVENTION

CONTINUED

STAKEHOLDER CONSULTATION

The Manager of Health and Development has consulted with the Commissioning and Planning Officer of the Western NSW District of the Department of Communities and Justice and a representative of the Warren Youth Support Group.

OPTIONS

Council can opt out of the program, this would affect many community groups ability to run activities for the youth of Warren

CONCLUSION

Council should renew the Service Agreement and Schedule for the Targeted Earlier Intervention contract as it has been very beneficial to community programs and activities in the past. Council should enter into a Memorandum of Understanding with the Warren Youth Support Group on a trial basis to allow this group access to funding opportunities to run programs and activities for the Warren Shire Youth.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.1.6 Co-ordinate and support community groups to promote events and activities within the local community.
- 1.2.1 Investigate options available looking to develop a solution that can provide leadership and coordination of action to assist all youth.
- 5.2.2 Timely and accurate reporting for efficient management and accountability